

Dear Unit Owners.

The Board of directors made a decision about allowing contractors to work in units.

Starting tomorrow June 3rd, 2020, contractors will be allowed in the buildings only if the following guidelines are respected and followed.

1. Contractors must call the office before getting in the buildings and provide the unit number where they will be working on
2. Contractors must get a parking pass from the office, since the office will remain close due to the Pandemic, manager will leave parking pass on the plastic bin located on the office door. (Contractor that does not get a parking permit will be towed away at their own expense)
3. Contractors must follow CDC Guidelines on the premises of the buildings, wear mask and gloves, keep at least 6ft apart, no more than 2 persons at the same time using the elevators.
4. Application and Permits must be submitted to the office before starting the project inside the units. (In case documents has been submitted, please disregard this option)
5. ID will not be necessary since the management office door will remain close to the public.
6. Hours of Operation will remain the same Monday to Friday from 8:30 AM to 5:00 PM

Please share the information with your contractor.

Thank you for your cooperation.

Kind Regards,

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